



Position Title: Community Education Intern/Volunteer
Supervised By: Community Relations Coordinator

Brief Description of the Position:

The Community Education Program's primary objective is to educate the community of greater Lansing on the extent and nature of domestic and dating violence. The Community Education Volunteer plays an active role in strengthening awareness about domestic violence in the community through public speaking and outreach efforts.

Requirements for the Position:

- ⌘ Desire to work with the public.
- ⌘ Respect for diversity.
- ⌘ Committed to raising awareness about abuse.
- ⌘ Creativity and flexibility.
- ⌘ Strong organizational skills.
- ⌘ Strong written and verbal skills.

Duties and Responsibilities:

- ⌘ Provide domestic and dating violence and educational materials to businesses, schools, churches and other organizations.
- ⌘ Provide education to the community on EVE's missions, goals and services.
- ⌘ Fill requests for public speaking engagements.
- ⌘ Attend community fairs, conferences, and/or other venues that offer information on domestic violence.
- ⌘ Assist in updating EVE's resource about domestic violence (videos, brochures, and handouts) for use in public speaking engagements.
- ⌘ Provide feedback to the Community Education Coordinator about the effectiveness of materials used in presentations.
- ⌘ Provide Community Education Coordinator with statistical information from presentations.

Schedule/Commitment:

- ⌘ A minimum commitment of 4 hrs per week is required for this position.
- ⌘ Days and hours vary.

Training/Tests:

- ⌘ TB Test
- ⌘ EVE Volunteer Training

For more information about Volunteer Opportunities:

Please contact EVE's Community Relations Coordinator at communityrelations@eveinc.org or 517-372-5976 ext. 11. Please send volunteer and internship applications to: EVE (End Violent Encounters), ATTN: Community Relations Coordinator, P.O. Box 14149 Lansing, MI 48901.