

**Crisis Line Worker
Part Time**

This position maybe required to work evenings, nights, weekends, and holidays

Duties & Responsibilities: The Crisis Line Advocate is responsible for answering the crisis line, providing support and information and referrals to callers, conducting shelter intakes and exits, following shelter security procedures and policies and providing support to shelter residents during shifts assigned. Crisis Line Advocates must have the ability to communicate clearly both verbally and in writing, and must be able to document client interactions using various computer software systems. Crisis Line Advocate must be able to demonstrate compassion through non-judgmental words and actions, and to model the agency philosophy of empowerment in all interactions with clients.

Position Qualifications: Must have high school diploma, GED or equivalent. Some college preferred. Individuals with LCC, Cooley, or MSU work-study are desired.

This position maybe required to work evenings, nights, weekends, and holidays.

Experience working with women and children in a service provider setting preferred. Experience working in a residential setting preferred.

Job Type: Part-time

Salary: \$9.00 /hour

Required education:

- High school or equivalent

Apply by sending your resume to crisislineadvocate@eveinc.org.