

End Violent Encounters (EVE)
Clinton County Sexual Assault Advocate

Full time at \$14 per/hour

Work location: Dewitt, MI

Summary of Functions:

The Clinton County Sexual Assault Advocate serves as a resource to survivors of sexual assault for advocacy, safety planning, crisis intervention assistance, and referrals to community resources. This position will establish a Sexual Assault Advocacy Program within Clinton County to address a gap in services to survivors of sexual assault. This position will need to network with law enforcement, prosecution staff, court staff, and other victim service provider agencies within Clinton County to provide information about services and get referrals.

The Sexual Assault Advocate office will be located in Dewitt, MI. However, this is a mobile position that will require a vehicle (mileage is reimbursable) to accommodate survivors meeting needs.

The Sexual Assault Advocate will demonstrate compassion and role model the agency philosophy of empowerment in all interactions with survivors who seek services and is a member of the Sexual Assault Advocacy Team reporting to the Sexual Assault Advocacy Coordinator.

Characteristic Duties:

- Develop and maintain effective communication and positive relations with court personnel, attorneys, law enforcement, judges, and victim service provider agencies within Clinton County
- Attend education and networking meetings to provide information on services within the community and build a positive representation of the agency within the community
- Using an empowerment-based, survivor-centered model, provide support and assistance to survivors as they navigate systems and meet goals; this may include assisting survivors finding safety with housing, employment, or school and advocating for the survivor within systems
- Provide legal advocacy with Personal Protection Orders and with criminal cases, including providing support to survivors at hearings, and communicating with court and prosecutorial staff, along with law enforcement agencies
- Provide information on the Crime Victims Services Compensation program to each victim; assist with the application process
- Make appropriate referrals for both EVE's internal support services and outside agencies
- Advocate on behalf of survivor with area agencies, programs, employers, landlords, medical professionals, law enforcement, legal professionals, and others as requested
- Assist clients with safety planning

- Conduct follow up contacts with clients who have completed a SANE (Sexual Assault Nurse Exam) with an EVE Medical Advocate – when referred to
- Maintain updated resources materials for use of agency staff
- Uphold victim/survivor confidentiality laws (VAWA 2005); adhere to agency policy
- Adhere to agency safety, security rules and procedures to maintain safety of individuals utilizing agency services
- Mentor Advocacy Program volunteers and interns
- Solicit client input through distribution of Sexual Assault Advocacy Feedback Forms
- Exhibit professional standards in interactions with clients and staff
- Any other duties assigned

Position Qualifications:

Education/Experience: Bachelor’s Degree in Counseling, Social Work, Family Ecology, Women’s Studies or related field or 3 to 5 years of experience working with victims of domestic or sexual violence.

Required Skills/Abilities:

- Perform characteristic duties as outlined in the position description
- Knowledge of Sexual Violence, Trauma Informed Care, Power and Control Dynamics, and Cross Cultural Awareness
- Ability to demonstrate empathy, problem solving, empowerment, and conflict resolution skills
- Ability to work with diverse populations
- Ability to participate as a positive, supportive team member
- Ability to be honest and courteous in all interactions
- Ability to maintain professional boundaries
- Possess strong verbal, written, and general computer skills; ability to use computer for report writing, data collection, and to meet other job expectations
- Ability to organize and prioritize

Pass a criminal background check

Possess a valid Michigan Driver’s License

To apply e-mail your cover letter and resume to Rachel Swedburg at rswedburg@eveinc.org.