

EVE, Inc.
Position Description
Sexual Assault Counselor

Full time at \$16 per/hour
Work location: Charlotte, MI

Summary of Functions

The Sexual Assault Counselor plans and implements individual, group and family counseling services for victims of child sexual assault, adult sexual assault, and adults molested as children and their non-perpetrating significant others. Assures that plans and counseling goals are developed to meet the needs of referred individuals. Provides outreach groups in collaboration with community partners. Functions as a part of the counseling department team. May supervise student interns in provision of services. Reports to the Counseling Supervisor.

Characteristic Duties

- Provide individual and family counseling to residential and non- residential victims of child sexual assault, adult sexual assault, and adults molested as a child as well as their non-perpetrating significant others.
- Plan, coordinate facilitation and facilitate/co-facilitate weekly support groups
- Responsible for the completion of family assessments requested by parents
- Provide counseling to victims of sexual violence and their non-perpetrating significant others as a family unit
- Working with the Counseling Supervisor, conducts program assessment and develop program components to address needs of victims utilizing EVE's resources
- Assist child and adult victims with access to other services provided by EVE and within the community
- Provide programming in the community that supports the prevention and intervention of violence among youth; may also coordinate work with the Community Relations Coordinator on programs for youth
- Role model positive, non-violent behavior for children and parents, and staff
- Role model agency philosophy of empowerment
- Demonstrate compassion through non-judgmental words and actions in all interactions with clients and staff
- Participate or cause appropriate staff to participate in internal and external meetings as requested to advocate on behalf of victims of sexual assault
- Provide regular on-going training and supervision to staff and volunteers; provide information regarding child development and interpretation of children's needs and behaviors to parents, staff and volunteers
- Maintain records and statistical data as required; assure that all documentation and statistical information is completed in accordance with agency policy and within established timelines

- Attend community and professional meetings to address system change opportunities
- Maintain, review and update family and group materials/curriculum
- All other duties as assigned

Position Qualifications

Education/ Experience: Master's Degree in Social Work, Counseling or Counseling Psychology. Experience working with the victims of domestic or sexual violence and individual, family and group counseling with children and adults.

Skills / Abilities:

- Ability to perform duties outlined in position description
- Knowledge of Intimate Partner Violence and the Power and Control Wheel
- Sensitivity to and knowledge of the problems of survivors women and their children
- Experience with crisis counseling techniques
- Ability to demonstrate empathy, problem solving and conflict resolution skills
- Work with a diverse population
- Organize and prioritize responsibilities
- Work Independently
- Written and oral skills are of professional quality
- Use computer for report writing, data collection / meet job responsibilities

Pass a criminal background check

Possess a valid Michigan Driver's License

To apply e-mail your cover letter and resume to KDwyer@ingham.gov by July 19, 2017.