**Fund Development Committee**

The Fund Development Committee is chaired by the Fund Development Chair and may consist of Board Members, staff and outside experts and volunteers interested in participating in developing EVE, Inc.’s general operating funds and planned giving opportunities. The Fund Development shall meet at least 4 times per year, with additional meetings related to implementation of specific special events.

Responsibilities include:

        To work with the Executive Committee to establish guidelines for minimum financial contributions for Board Members.

        To develop, implement and review an annual Fund Development Plan.

        To present the Fund Development Plan to the Finance Committee of the Board in July

        To recruit leadership for Fund Development events.

        To ensure that every Board Member makes (or solicits) an annual financial contribution.

        To recruit and encourage volunteers to participate in Fund Development events.

        To approve any requests for Charitable Gaming Division licenses needed for fundraising activity which are to be conducted by EVE, Inc. (Note: The Committee Chair will be designated as the Event Chair on the license applications which are to be signed by the officers designated in Board Governance Policy.)

        To review any request for Michigan Liquor Control Commission licenses for EVE, Inc. activities and approves for submission to the EVE, Inc. Board for final approval to pursue an application for the license.