**Job Title:** Clinical Supervisor

**Classification:** Full-time and salaried, exempt under FLSA

**Required Education and Experience:** Licensed Master in Social Work (LMSW); 3-5 years of experience providing counseling to survivors of domestic violence, sexual assault, and/or human trafficking. Preferred: supervisory experience and/or training with trauma-focused therapeutic models.

**Expected Hours of Work:** Flexible schedule; Monday through Friday, hours generally between 8:00 am-8:00 pm to meet needs of clinician staff and clients.

**Work Location**: Office is located in Lansing, MI; travel within Clinton, Eaton, and Ingham County expected (mileage to be reimbursed according to agency policy). Hybrid work environment an option.

**Supervisor:** Executive Director

**Pay Range:** $48,000-60,000, depending on experience

**Summary of Functions**

This position oversees and provides clinical supervision to limited licensed social workers (LLMSWs) employed by the agency, along with MSW and BSW students who are completing an internship with EVE. The Clinical Supervisor will ensure that all staff and interns within the Clinical Services department are adhering to social work ethical practices and agency policies and procedures. This position also serves as a resource for the agency as it continues to develop and evaluate programming for clients, and they will provide input on survivor needs and clinical/social work best practices.

**Clinical Supervisor Responsibilities:**

* Provide oversight of clinical and social work programming content and delivery.
* Lead hiring, training, and continued supervision of clinical staff, interns, and volunteers.
* Provide input on best practices and ethical requirements as the agency develops and revises policies and procedures regarding service delivery, confidentiality, and storage of client records.
* May have small caseload of clients to help with high demand for clinical services.
* May provide crisis counseling/intervention assistance for emergency or urgent client needs that arise, whether in clinical program or other areas of the agency.
* Lead the development and continuation of support groups for clients at the agency.
* Provide input on professional development plan for clinical staff.
* Role models agency philosophy of trauma-informed, survivor-led, and empowerment-based services.
* Role models professional ethical standards in interactions with clients, staff, and other members of the community.
* Other duties as assigned.

**Clinical Supervisor Requirements:**

* Perform characteristic duties as outlined above.
* Knowledge and understanding on the experiences of survivors of domestic and sexual violence, the effects of trauma, and how intersectionality affects the barriers that survivors face after experiencing violence.
* Trauma-informed management and supervision skills.
* Comfort with technology, including learning how to use new tools.
* Experience in crisis counseling techniques and able to employ conflict resolution skills.
* Excellent communication and interpersonal skills.
* Networking and relationship building skills.
* Excellent organization and team-building skills.
* Ability to maintain confidentiality and professional boundaries.
* Ability to work with diverse populations and support an inclusive work environment.

**Pass a criminal background check**

**Possess a valid Michigan Driver’s License**

**To apply please email your resume and cover letter to Kaitlynn Dwyer-Brownell at** [**kdwyer@eveinc.org**](mailto:kdwyer@eveinc.org)**.**

**Employee Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_**